

Privacy Policy updated May 2018

General Information

This Privacy Statement explains what types of information Core Consultancy Limited (“us” or “we”) may collect from or about visitors to, or users of, our websites (“you”) and describes our practices for collecting, using, retaining, protecting, disclosing, and transferring such information.

Scope

This Privacy Statement applies to personal information and other information collected by Core Consultancy Limited from or about you when you (i) access our websites or (ii) open and respond to our emails. Unless otherwise specified, this Privacy Statement does not apply to any other products or services or to information collected in any other way (whether online or offline) or for any other purpose. Information we may process about clients of our customers is addressed separately in the section below entitled "Personal Information of our Customers' Clients."

What Personal and Other Information Does Core Consultancy Limited Collect?

Core Consultancy Limited may collect personal information and other information from or about you when you:

- register for an event,
- request information,
- subscribe to marketing or support materials,
- download software,
- respond to promotional campaigns

For purposes of this Privacy Statement, “personal information” means information that can be used to personally identify you, such as your name, address, telephone number, email address, user IDs and passwords, contact preferences, and similar information.

We also may collect information that is related to you but that does not personally identify you, such as your computer’s operating system, browser, and information regarding your use of and activities on our websites or applications. See also the discussion below on cookies and other electronic tools used for the collection of such information.

How Does Core Consultancy Limited Use Your Information?

Core Consultancy Limited may use information that we collect from or about you, including any personal information:

- in order to deliver free trials requested by you,
- to provide ongoing service and support, including event-related communications,
- to improve our websites, applications, services, and products, including by developing data analytics and reports about your and others’ use of them,
- to e-mail or otherwise send you marketing or other promotional information about Core Consultancy Limited products or services that may interest you,
- to combat fraud or any other criminal activity,
- to fulfil any other purpose for which you provide the information,
- in any other way we may describe when you provide the information,
- as otherwise required or permitted by law, and/or
- for any other purpose with your consent.

To assist us with the uses described in this Privacy Statement, information we have collected from or about you through Core Consultancy Limited websites or our email communications with you, including about your use of such websites, may be combined with or enhanced by other information from or about you that we have obtained from other online or offline sources.

Collection of Information Using Cookies and Other Tools

Core Consultancy Limited may collect and/or log your Internet Protocol address, Internet domain name, the web browser and operating system used to access our websites, the pages or files visited, the time spent in each page or file, and the time and date of each visit or use. We may collect this information automatically as you browse our websites through the use of log files or other electronic tools.

Core Consultancy Limited may also use cookies and other electronic tools to automatically collect information about your use of our websites or emails. Cookies are text files that are sent from a website via your browser and placed on your computer's hard drive or your mobile device. Thereafter, when you visit that website, a message is sent back to the web server by the browser accessing the website, and this information about your activities is stored in the cookie. The information collected through cookies and other electronic tools (e.g., the web pages you visit on the website and navigation patterns, the date and time of your visit, the number of links you click within the site, the functions you use on the site, the databases you view and the searches you request on the site, the data you save on, or download from, the site, the websites you visited immediately before and after visiting the site, and when you open our emails or click on any of their links) is used and analysed to improve our service to you and to personalize your web-browsing experience by providing us with a better understanding of your interests and requirements regarding our websites and applications. The information collected through cookies and other electronic tools may be linked to your personal information, such as your email address.

With Whom Does Core Consultancy Limited Share Your Information?

We may disclose information that does not identify any individual (e.g., anonymous, aggregated data) without restriction.

Core Consultancy Limited contracts with third-party service providers and suppliers (including distributors) to deliver certain products, services, and customer solutions. We may share your personal information with its service providers and suppliers to the extent necessary to deliver the product or service you requested, respond to your requests for information on products or services, or otherwise support your business needs. You will not have the opportunity to opt out of having your information shared with these third-party service providers and suppliers for these purposes.

Third-party service providers and suppliers receiving personal information are expected to maintain privacy and security protections that are consistent with our privacy and information security policies. These companies are authorised to use your personal information only for the purposes for which it was originally intended or as required or permitted by law. However, unless otherwise dictated by law or agreement, we are not responsible for any improper use by such parties.

We may also disclose your personal information and other information:

- to comply with the law or in response to a subpoena, court order, law enforcement or government request, or other legal process,
- to produce relevant documents or information in connection with litigation, arbitration, mediation, adjudication, government or internal investigations, or other legal or administrative proceedings,
- if we determine in its good faith judgment that such disclosure is necessary to provide its services or to protect the rights, interests, safety, or property of its business, employees, suppliers, customers, or others,

- to enforce the terms of any agreement with us,
- to combat fraud or other criminal activity,
- for any other purpose disclosed by us when you provide the information,
- as otherwise required or permitted by law, and/or
- with your consent.

Unless permitted by relevant laws, Core Consultancy Limited will not share, sell, trade, or lease your personal information to or with others except as provided for in this Privacy Statement.

Your Marketing Choices, Right to Access Your Personal Information, and Our Retention of Your Personal Information

Your Marketing Choices. Your decision to provide the personal information that we may request from time to time is voluntary. However, if you do not provide the personal information requested, you may not be able to proceed with the activity or receive the benefit for which the personal information is being requested.

You can unsubscribe or choose not to receive promotional materials from us by following the specific instructions in the email or other communication you receive or by notifying us via info@coredatacloud.com

Your Access to Your Personal Information. Core Consultancy Limited strives to keep your personal information accurate. We have implemented technology, management processes, and policies to maintain data integrity. We will provide you with reasonable access to your personal information in accordance with relevant laws. To request correction, deletion or removal of, your personal information, please contact info@coredatacloud.com. While we will make reasonable efforts to accommodate your request, we also reserve the right to impose certain restrictions and requirements any requests, if required or permitted by applicable law.

Our Retention of Your Information. We will retain your personal information for as long as your account is active or as needed to provide you services. If you wish to cancel your account, or request that we no longer use your personal information to provide you services, contact us via info@coredatacloud.com. Even after we cancel your account or cease using your personal information to provide you services, we may still retain, use, and disclose your information as necessary to comply with our legal, regulatory, ethical, or document retention obligations, and any request to delete your personal information is subject to these obligations and restrictions.

Security of Your Personal Information

Core Consultancy Limited has implemented reasonable administrative, technical, and physical measures designed to protect your personal information from accidental loss and from unauthorised access, disclosure, use, alteration, or destruction.

Social Media

Our websites may include social media features, such as the “share” button. These features may collect your IP address, which page you are visiting on our site, and may set a cookie to enable the feature to function properly. Social media features and widgets are either hosted by a third party or hosted directly on our websites. Your interactions with these features are governed by the privacy statement of the company providing them.

Children Under the Age of 13

Core Consultancy Limited websites are not intended for children under 13 years of age. No one under age 13 may provide any personal information to or on our websites. We do not knowingly collect personal information from children under 13. If you are under 13, do not use or provide any information on this website or on or through any of its features, register on the website or provide any information about yourself to us, including your name, address, telephone number, email address. If you believe we might have any information from or about a child under 13, please contact us at info@coredatacloud.com

Personal Information of our Customers' Clients

When we provide services to our customers, in some instances we process personal information about their clients ("Client Information") on their behalf. In these situations, it is our customers rather than Core Consultancy Limited who decide the reasons for which the Client Information will be processed.

Questions About and Enforcement of this Privacy Statement

If you have questions regarding our compliance with this Privacy Statement, please first contact us by making a written submission to info@coredatacloud.com

Changes to this Privacy Statement

Core Consultancy Limited will review and update this Privacy Statement periodically and will note the date of its most recent revision above.